



Summer Camp Packet

Please read through the following material and see more FAQ videos online!

OUR LOCATION

*Renaissance Art Center (RAC)
9250 Gaither Road, Gaithersburg, MD 20877*

- Getting to us from the highways:

I 270 Exit 8, Shady Grove Road. Coming South turn Left at light onto Shady Grove Road. Coming North merge Right onto Shady Grove Road. From both directions pass Home Depot and turn Left onto Gaither Rd.

OR

MD 200 Exit 2, MD355/Frederick Road. Left at light onto MD355 than Right at light onto Shady Grove than Right onto Gaither Road.

OR

I 370 Exit 3A, Shady Grove Road. Right at light onto Shady Grove Rd. than Right onto Gaither Road.

- The corner landmarks for Gaither Road are TD Bank and Shady Grove Center with a 7-Eleven.
- Follow Gaither Road until the STOP sign, turn Left into our parking lot, see our red flags.
- Proceed straight to the building, bare Left and get into the car line or follow the parking lot around until you see our sign with butterfly on the right side.
- EXITING: Continue through the parking lot to the stop sign than make a sharp Left turn and follow the road straight out to Gaither Road.
- See Drop Off/Pick Up information below.

CAMP HOURS

FULL DAY CAMP: 9:00am - 4:30pm (provide 1 snack & 1 lunch)

MORNING CAMP: 9:00am - 12:30pm (provide 1 snack)

AFTERNOON CAMP: 1:00pm - 4:30pm (no food needed)

Note: When your child will be out from camp please call our office.

DROP OFF / PICK UP

*At RAC we try to make the Drop Off / Pick Up process as easy as possible.
Our staff in red shirts are ready to help your children in or out of the car.*

DROP OFF: Morning (9am) or Afternoon (12:30pm)

- See directions above, then follow the car line or pull up to the front of our entrance. Our staff in red shirts will assist campers out of the car.
- If you are delivering a Health Form, page 2 only, (no medication or medical conditions) hand to one of our staff. Campers with medications or medical conditions parents must park and bring forms directly into our office.
- Mondays are hectic please be patient.

PICK UP: Morning (12:30pm) or Afternoon (4:30pm)

- Go to home page and print out the Car Window Form.
- Using a marker clearly print: Childs Name (first & last) and for Full Day campers, the name of the **Afternoon** camp or for AM campers the name of the morning camp.
- Place paper on the passenger side of dash board so our staff can easily read your child's name and camp for easier pick up.

**** HEALTH FORMS ****

*NEW Every camper must have a completed Health Form.
See our home page and download the **Camp Health Form**.
Call us with your questions.*

Campers with No health problems or medication:

(This is used when you can answer No to all questions on page 2 of Camp Health Form)

- You can get the completed form to us in the following ways:
 - Email: office@rcarts.net
 - Mail: Renaissance Art Center, 9250 Gaither Rd., Gaithersburg, MD 20877
 - Hand to a staff member on Monday during Drop Off
 - Drop off at our office before a camp begins

Campers with a health problem or medication:

(This is used when you answered YES to any questions on page 2 of Camp Health Form)

- Download and complete page 2 of Camper Health Form plus any additional forms required from pages 3-7.
- You can get completed forms to us in the following ways:
 - Hand deliver to our office on Monday before camp
 - Hand deliver to our office any day prior to the week of camp

Unsure? Call us 301.987.0377

LUNCH & SNACKS

*We do not provide lunch or snacks, we do provide filtered water.
Please try and avoid nuts for those with nut allergies.*

FULL DAY CAMP (AM & PM): Provide 1 snack & 1 lunch

MORNING ONLY CAMP (AM): Provide 1 snack

AFTERNOON ONLY CAMP (PM): No food needed

After Care - Please provide 1 snack

BEFORE / AFTER CARE SERVICES

Before and After Care services are provided for parents who work, run late or have any last minute situations that may arise. Registration can be done online.

Before Care: Begins at 8:15am

- Rates: Weekly (M-F) \$40 or Daily \$10 (select days needed)

After Care: Ends at 6:00pm

- Rates: Weekly (M-F) \$100 or Daily \$25 (select days needed)
- Late fees can apply.

Notes:

- At any point registration can easily be completed and paid online. If your child does not know you will be running late please call us so we can make your child aware.
- Campers not picked up 15 minutes after our camp ends will automatically go into the After Care program.
- We can not offer refunds or credits for unused portions so only register for what just what you need.
- Parents who use our Care Services and have not registered will be billed at the end of the week.

PHONES / DEVICES / LEGOS

*Our goal is for campers to learn, interact, and have fun,
we prefer your child/ren leave their devices at home.*

Please review with your child/ren:

- RAC prefers no hand held devices be brought to camp. As you know, these can be distractions for your camper or others and really doesn't it defeat the purpose of them coming to camp?
- We will ask campers to put away devices especially if we feel it is too distracting for them or others.
- Any inappropriate viewing may result in a device/phones removal until the end of a day.
- Teen with phones - We prefer no texting or phone use during camp hours but will allow some music listening during camp.

- Legos - We supply all Legos needing during camp hours. Please have your camper leave all of their personal Legos at home.

INFO FOR ALL CAMPERS

- Always re-check your Camp Order for accuracy including the week, camp name, and times. If mistakes are made we can not guarantee camp availability.
- Changes to a camp after registration will result in a \$25 charge per change.
- We do not allow Photography or Videotaping during camp.
- Art can be messy weather you are in Drawing & Painting or in Pottery. Consider wearing older or stained clothes that are not your child's favorite. Yes, we have aprons but aprons can't always cover everything and campers sometimes choose to not wear them.
- Temperatures vary throughout our building so consider dressing in layers.
- Sneakers or a closed toe shoes are recommended, we want to keep campers feet safe.
- Cell phone use is discouraged during camp hours please feel free to call our office if you need to speak with your child, 301-987-0377.

POTTERY

How to Prepare:

- As noted above wear old clothes, closed toe shoes and dress in layers.
- Long hair is best pulled back especially when working on our pottery wheels that spin at a rapid pace.

General Information:

- Students 7 & up will spend time both wheel throwing and hand building. Wheel throwing is challenging for everyone, adults included, so remind your child to have patience and not to get discouraged. (If your child wants more time on the wheel please sign up for one of our once a week classes during the school year.)
- When will your child's pottery be ready? It takes us 3-6 weeks after camp is over to complete and package up pottery pieces. The process involves numerous steps: 1) clay needs to air dry for several days, 2) pieces are loaded, fired and unloaded from kiln, 3) we then sort, wrap, and box per camper each piece of pottery.
- We notify all parents by EMAIL when that weeks pottery is complete and ready for pick up. Please make sure our emails are not going into your spam account.
- We appreciate your patience in taking great care for those master pieces.



THANKS FOR JOINING US